


 Phase	 Key Activities
1. Initiation	<ul style="list-style-type: none"> - Define objectives, scope, stakeholders - Appoint steering committee and project team - Budget and resource approval
2. Planning	<ul style="list-style-type: none"> - Define requirements and success criteria - Conduct fit-gap analysis - Finalize implementation methodology (Agile/Waterfall/Hybrid) - Plan environments (Dev/Test/Prod) - Draft data migration, integration, and change management plans
3. Solution Design	<ul style="list-style-type: none"> - Conduct workshops (To-Be process design) - Configure chart of accounts, org structures, approval workflows - Define reporting needs - Validate integrations with upstream/downstream systems - Confirm data migration approach (legacy to Oracle)
4. Build & Configure	<ul style="list-style-type: none"> - Configure Oracle Cloud ERP modules (GL, AP, AR, FA, PO, etc.) - Develop custom extensions (if required) - Build integrations (REST, SOAP, BIP, OIC) - Migrate and transform data from legacy systems - Build role-based security model
5. Testing	<ul style="list-style-type: none"> - Unit testing - System Integration Testing (SIT) - User Acceptance Testing (UAT) - Performance & Security testing - Data reconciliation
6. Training & Change	<ul style="list-style-type: none"> - Develop training materials & schedule - Deliver training (train-the-trainer, eLearning, workshops) - Establish support model and helpdesk - Stakeholder comms updates
7. Go-Live Preparation	<ul style="list-style-type: none"> - Freeze changes in legacy system - Final data migration (cutover rehearsal) - Go-live readiness assessment - Sign-offs from business and IT
8. Go-Live & Hypercare	<ul style="list-style-type: none"> - Execute cutover - Monitor system and issue resolution - Stabilize business operations

	- Conduct daily stand-ups during hypercare
9. Post-Go-Live Support	- Transition to BAU support
	- Lessons learned sessions
	- ROI and KPI tracking
	- Phase 2 planning (e.g. HCM, Procurement Cloud)

 Deliverables	 Roles Involved
- Project Charter	Project Sponsor, PMO, ERP Lead
- Stakeholder Register	
- High-level Budget & Timeline	
- Project Plan	
- Risk & Issue Log	
- Change & Comms Plan	PM, Solution Architects, Business Analysts, IT Ops
- Resource Plan	
- Solution Design Document (SDD)	
- Functional & Technical Specs	
- Interface Design Document (IDD)	
- Migration Inventory	Tech Consultants, Developers, Security Team
- Configured Environments	
- Data Migration Scripts	
- Access & Security Matrix	
- Integration Code & Test Logs	
- Test Scripts & Logs	QA Leads, Business SMEs, Security Analysts
- UAT Sign-off	
- Issue Logs with resolutions	
- Go/No-Go Criteria	
- Training Decks	
- User Guides & Job Aids	Change Manager, Trainers, Service Desk
- Adoption Metrics	
- Support Runbooks	
- Cutover Plan	
- Final Data Load Logs	
- Sign-off Checklists	PM, Data Team, Business Owners
- Hypercare Plan	
- Daily Logs	
- Issue/Resolution Reports	
- System Performance Metrics	

- Transition Plan	PMO, Business Leaders, Support Teams
- Lessons Learned Register	
- Benefits Realization Report	